

Administrative info for NROWS

For a typical AT, the report date should be on a Monday. From the U.S., the initial start date should be on the Saturday before. This is because international flights generally leave in the afternoon/evening and fly overnight to arrive Sunday morning. This gives you Sunday to sleep and/or adjust to the time change (5 hours earlier than EST).

ONRG UIC: 62909

Street Address: 223 Old Marylebone Road

City: London, NW1 5th

State: leave blank

Country: U.K.

Zip Code: leave blank

For Duty With: Office of Naval Research Global

For Duty Afloat: No

Mode of Transportation: Commercial plane

For a typical AT, you should depart on a Saturday. Flights can leave anywhere from mid-morning to late afternoon. You will arrive back in the U.S. the same day, typically in the evening.

Arrive at either Heathrow or Gatwick airports.

You should NOT request a rental car. Parking in London is very difficult and the tube (subway) and taxis are faster and more convenient. Weekly tube passes are recommended. They can be purchased in the tube stations (passport photos are needed for the tube passes and can also be obtained in the tube stations).

Lodging (Hotels or apartments) can be obtained by contacting the ITT office at COMUSNAVEUR. See the info on the ONRG web site.

POC Name: Executive Secretary

POC email: <mailto:execsecy@onrglobal.navy.mil>

POC phone from USA: 011-44-20-7514-4417; DSN 314-235-4417

BCN is not required. **HOWEVER, you MUST email <mailto:execsecy@onrglobal.navy.mil> (goes to ONRG admin staff) AND ifo@program38.nrl.navy.mil (goes to reserve program office) to inform people of your plans and you can be accommodated.**

Passports are generally required by customs. A tourist passport is sufficient.

[Visit request](#) is required. Degree of access required is Confidential. Send info to Security Officer, ONR Global; EDISON HOUSE, 223 OLD MARYLEBONE ROAD, LONDON, NW1 5TH, U.K..
Fax: 011 22 20 7723 6359; Phone: 011 44 20 7514 4539; DSN 235-4539

Use of the Govt travel card is dependent on the reservist and applicable regulations. Since the command is in a civilian sector in the U.K., all expenses can be paid for using personal credit cards.